

**MINUTES OF THE YORKSHIRE AND HUMBER ASSEMBLY ANNUAL
GENERAL MEETING: 20 JULY 2006**

**SPEAKER – TOM RIORDAN, CHIEF EXECUTIVE, YORKSHIRE
FORWARD**

Action

Welcome and Introductions

Paul Jagger explained he would be Chairing the meeting in the absence of the Chair Cllr Peter Box. He welcomed everyone to the meeting and introduced Tom Riordan, Chief Executive of Yorkshire Forward to talk about the developing role of the Regional Development Agency

Tom spoke on a range of issues and highlighted the following points:

- Yorkshire Forwards work would continue to be focused on growing the regions economy.
- The 3 key elements of this work were; to offer grants and advice to regional businesses through franchises such as Business Link, to develop (buy and sell) property for business use and to help people gain employment.
- The Comprehensive Spending Review, would probably result in Yorkshire Forward having fewer funds to meet their objectives,
- In terms of culture, the Agency was striving to be an excellent employer
- The Region is well placed to work together as 'Team Yorkshire' the small number of local authorities helped make this possible
- The priorities in the new Regional Economic Strategy included transport, skills, business support, rural and urban renaissance, secondary education, energy and climate change.
- The role of City Regions/Sub Regions in delivering future economic growth was crucial but this does not mean the importance of rural and market towns was not recognised

Questions from Members addressed the following subjects:

- The capacity to effectively manage funding regimes especially for rural areas.
- Timescale for the review of Business Links.
- Energy Efficiency.
- Regional priorities to lobby Government.

- Worklessness and planning for demographic trends.
- Further Education and links to employment needs.
- Yorkshire Forward's agenda on diversity issues.

The Chair thanked Tom for attending and said he looked forward to Assembly and Yorkshire Forward working closely together in the coming year.

ANNUAL GENERAL MEETING

1. Apologies

These were **noted**. It was also **noted** that Colin Cramphorn was unable to attend through ill health and **agreed** that the Assembly write to wish him a speedy recovery.

A full list of attendees and apologies is attached at **Annex A**.

2. Minutes of the last AGM – 21 July 2005

These were presented for information only and were **noted**.

3. Governance Arrangements;

a) Amendments to the YHA Constitution

A paper setting out amendments to the constitution in the following areas was considered by members; Title, membership, objectives, representation at meetings, voting at meeting (including a revised Annex D setting out SEE partners voting split tabled at the meeting), election of office holders, the Regional Executive Board, boards and groups, conduct of business, corporate responsibilities, advisors, appointment of support staff and finance and administration.

It was **noted** that under the heading 'advisors' the role of Honorary Secretary was deleted but that Paul Rogerson would continue to attend Assembly meetings as representative of the Region's Chief Executives.

Members sought confirmation that under the heading 'the Regional Executive Board' an increase in local authority representation would result in extra balancing representation from the SEE Partners group. This was **agreed**.

Under the heading 'representation at meetings' it was **noted** that named substitutes would probably be required to complete a

declaration of interest. This point to be clarified after the meeting and members advised.

Members unanimously **approved** the amendments to the constitution (note this meets the requirement for three quarters of those in membership to approve changes to the constitution) and **agreed** that the provisions of the revised constitution came into force from this point.

b) Adoption of Governance Arrangements

The new Governance Arrangements were introduced and amendments relating to background and rationale, the Full Assembly, the Regional Transport Board, the Sustainable Development Board and Executive Co-ordination and management were discussed.

Members unanimously **agreed** the new governance arrangements as recommended by the Regional Executive Board.

4. Appointments

a) Appointment of Chair and Deputy Chair

Cllr Peter Box and Paul Jagger were confirmed as the Chair and Deputy Chair (respectively) of the Assembly for the second year of their two year term 2005/07

b) Election of Chairs and Deputy Chairs of Boards; Housing, Planning, Transport, Sustainable Development

Details of nominations for the positions of the Chair and Deputy Chair of the housing, transport, planning, and sustainable development Boards were considered and the following members **elected**:

Chair of Housing Board – Cllr Kris Hopkins
Deputy Chair of Housing Board – Patricia Farrell
Chair of Planning Board – Cllr Steve Galloway
Deputy Chair of Planning Board – no valid nomination
Chair of Transport Board – Chris Glen
Deputy Chair of Transport Board – Cllr Liz Redfern
Chair of Sustainable Development Board – Cllr Arthur Barker
Deputy Chair of Sustainable Development Board – Shelagh Marshall

It was **agreed** that further nomination be sought for position of

Deputy Chair of the Planning Board.

c) Appointment of Regional Executive Board

A full list of Regional Executive Board nominations was circulated and **agreed**.

d) Approval of Scrutiny Board Members

A revised paper on Scrutiny Board Membership was tabled. Members **agreed** the list of existing scrutiny panel members plus two nominations Cllr John Harris and Gary Topp as members of the Scrutiny Board. It was also **agreed** that two further nominations be sought to fill the remaining vacancies.

It was noted one application had not been considered because the Member had also been nominated for a position on the functional Boards. Now these results were known it was **agreed** the application be considered alongside any others received for the remaining vacancies.

e) Appointment of Honorary Treasurer

Members **agreed** that Judith Badger of Wakefield MDC be appointed as Honorary Treasurer for the coming year. Andrew Hughes was thanked for his contribution as past Honorary Treasurer

5. Draft Annual Report 2005/2006

Members considered and **agreed** the draft Annual Report 2005 – 2006 *Moving Forward* as recommended by the Regional Executive Board for publication.

Members also **noted** that the Foreword, Annual Accounts and Information on members and staff would be added before publication in August.

6. Draft Statement of Accounts 2005/2006 and appointment of Honorary Treasurer

Members considered and **approved** the consolidated Accounts 2005/06 for the Yorkshire and Humber Assembly and the Yorkshire and Humber Association of Local Authorities as recommended by the Regional Executive Board.

Members **noted**:

- the appointment of the Honorary Treasurer agreed at item 4(e) above; and
- progress on the 2004/05 Audit Action Plan

7. Schedule of Meetings 2006/2007

The schedule of meetings for the coming year was **noted**.

8. Members Allowances

Members considered a revised Members Allowance scheme prepared by Dr Declan Hall from University of Birmingham.

In discussion further clarification was sought on the Dependent Carers Allowance arrangements and it was **agreed** that Officers consider this further.

It was also proposed and **agreed** to delete the reference to a maximum of 19 allowances given the variable number of members on the Regional Executive Board able to claim.

The Members Allowances Scheme was **agreed** with this amendment.

BUSINESS MEETING

9. Minutes of the Last Meeting – 25 May 2006

The minutes were **agreed**.

10. Matters Arising

Members noted that:

- The rural framework document is now available on the Government Office web site
- Details of RSS Appropriate Assessment regulations have been provided.

11. Executive Board Report

The Executive Board Report was considered covering work including the Integrated Regional Framework, the Draft Regional Spatial and Scrutiny of Yorkshire Forward. Members **endorsed** the activities and decisions set out in the report.

12. Scrutiny

Members considered a report setting out arrangements for the next 'pilot' scrutiny review and a timetable and draft programme of scrutiny topics for the coming year. It was **agreed** that:

- Innovation replace Sub Regional Investment Planning as the topic for the next pilot review; and
- The provisional timetable of activity for the coming year be passed to the new standing Scrutiny Board to take forward.

13. Regional Spatial Strategy

Members considered a presentation and report that:

- Summarised the strategic issues arising from the draft RSS public consultation;
- Identified key policy issues arising; and
- Outlined further work and arrangements for the Examination in Public.

In the presentation and discussion it was noted that:

- the Plan and process had now entered an independent stage and that the Examination in Public would be commencing on 12 September;
- that housing numbers were still very much an issue and that different local authorities will be putting different cases to the EiP depending on their local circumstances

In addition a number of issues for the handling of the Assembly's position at the EiP were **agreed** in the following areas as set out in the paper:

- Housing requirements/new household projections (para 19)
- Sub regional housing market areas (para 22 and 23)
- Gypsy and Traveller Accommodation needs (para 25 and 26); and
- Leeds City Region and Growth Areas Policy (para 28)

Members also noted the outline programme of work as set out and **agreed** the handling arrangements.

14. Information Items

The following information items were tabled and **noted**:

- CSR 2007
- Regional Funding Allocations
- Northern Way

15. Any Other Business

There was no other business.

16. Date of Next Meeting

Thursday, 19 October at 2.00 pm

Emma King, Business Services Officer
26 July 2006

YORKSHIRE AND HUMBER ASSEMBLY MEETING - AGM 20 JULY 2006 - ATTENDANCE AND APOLOGIES

Attendees

Members

Barnsley Metropolitan Borough Council	Cllr Mike Stokes
BME Regional Panel	Naheed Arshad-Mather
Bradford Metropolitan District Council	Cllr Kris Hopkins
Calderdale Metropolitan Borough Council	Cllr Ann McAllister
CBI	Penny Hemming
City of York Council	Cllr Andrew Waller
Craven District Council	Cllr Carl Lis
Doncaster Metropolitan Borough Council	Cllr Bill Mordue
East Riding of Yorkshire Council	Cllr Stephen Parnaby
Federation of Small Businesses	Denise Wilson/Dick Herzberg
Hambleton District Council	Cllr Brian Phillips
Kirklees Metropolitan Council	Cllr Robert Light
Learning and Skills Councils	Paul Jagger (Chairing)
North York Moors National Park Authority	Cllr John Fletcher
North Yorkshire County Council	Cllr John Weighell
Public Health	Shelagh Marshall
Regional Environment Forum	Andrew Wood
Richmondshire District Council	Cllr John Harris
Rotherham Metropolitan Borough Council	Cllr Terry Sharman
Ryedale District Council	Cllr Robert Wainwright
Sheffield City Council	Cllr Jan Wilson
TUC	Bill Adams
Wakefield Metropolitan District Council	Cllr Phil Dobson
Yorkshire and Humber Chambers of Commerce	Nick Pontone
Yorkshire and Humber Faiths Forum	Patricia Farrell
Yorkshire and Humber Regional Forum	Neil Irving
Yorkshire Culture	Gary Topp
Yorkshire Local Councils Associations/the East Riding and Northern Lincolnshire Local Councils Association	Gill Stillwell
Yorkshire Universities	Michael Noble

Chief Executives Group (Non-voting)

Leeds City Council	Paul Rogerson
Wakefield Metropolitan District Council	John Foster

Observers

Government Office for Yorkshire and the Humber	Maureen Taylor/Delia Knowles
Highways Agency	Terry Rogers
The Environment Agency	Andrew Wood/Jake Scott
Yorkshire Forward	Tom Riordan/Andrew Enston

Visitors

Bradford Metropolitan District Council	Peter Redfern
Humber Economic Partnership	Mick King
Leeds City Council	Martin Gray
Local Government Yorkshire and Humber	Steve Walmsley
TUC	John Lewis/Gabrielle Lawrence
Yorkshire and Humber Faiths Forum	Inderjit Singh Bhogal
Yorkshire and Humber Regional Forum	Judy Robinson

YHA Staff

Amanda Johnson
Andy Haigh
Cath Cook
Chris Martin
Chris Pilkington
Emma King
Helen Todd
Iain Lovell
Jenny Poxon
Jodie Weston
Kelly Jevons
Liz Drexler
Natalie Fudge
Nicola Plumstead
Richard Wood
Rob Warm
Sian Ferguson
Sue Jeffrey

Apologies

Members

Association of Colleges Yorkshire & Humberside	Caroline Rowley
Barnsley Metropolitan Borough Council	Cllr Steve Houghton
BME Regional Network	Peter Singh
City of York Council	Cllr Steve Galloway
Doncaster Metropolitan Borough Council	Mayor Martin Winter
Harrogate Borough Council	Cllr Mike Gardner

Kingston upon Hull City Council
Leeds City Council
North East Lincolnshire Council
North Lincolnshire Council
Rotherham Metropolitan Borough Council
Scarborough Borough Council
Selby District Council
Wakefield Metropolitan District Council
Yorkshire and Humber Chambers of Commerce
Yorkshire Dales National Park
Yorkshire Rural Community Council

Cllr Carl Minns
Cllr Mark Harris
Cllr Andrew De Freitas
Cllr Liz Redfern
Cllr Roger Stone
Cllr Eileen Bosomworth
Cllr Mark Crane
Cllr Peter Box (Chair)
Frank Carter
Jerry Pearlman
Wendy Bundy/Mary Cornwell

Associate Member

West Yorkshire Police

Coiln Cramphorn

Observers

Government Office for Yorkshire and the Humber
Yorkshire Forward

Felicity Everiss
Terry Hodgkinson

Chief Executives

East Riding of Yorkshire Council
Harrogate Borough Council
Kirklees Council
North Yorkshire County Council
Scarborough Borough Council

Nigel Pearson
Michael Walsh
Rob Vincent
John Marsden
Jim Dillon

Visitors

Eastern Wakefield PCT
IDeA
Jobcentre Plus Yorkshire and Humber
Regional Directorate for Public Health Y&H
Yorkshire Housing

Mike Grady
Jo Webb
Andy Wilson
Paul Johnstone
Sandra Nundy