

**MINUTES OF THE REGIONAL TRANSPORT BOARD MEETING:
20 MARCH 2009**

	ACTION
<p>1. Welcome, Introductions and Apologies</p> <p>The Chair welcomed everyone to the meeting and the apologies were noted. He thanked Cllr Tom Glossop for chairing the last meeting at short notice.</p> <p>A full list of attendees and apologies is attached at Annex A.</p>	
<p>2. Minutes of the Last Meeting – 12 December 2008</p> <p>It was noted that the Minutes were incorrect in recording Cllr Allan Jones, Cllr Martin Vickers and John Hoare as visitors in attendance, whereas they are Members of the Board.</p> <p>With that amendment the minutes of the last meeting were agreed as an accurate record.</p>	<p>Hannah Madajewski</p>
<p>3. Matters Arising</p> <p>Mike Padgett informed members that the final RFA Submission had been submitted in time for Government and that the response to the DaSTS Consultation had also been sent off.</p>	
<p>4. New Governance Arrangements after 1 April 2009-03-23</p> <p>Chris Martin updated members on the new Governance Arrangements from 1 April 2009. He explained the role of the Joint Regional Board and the new Thematic Boards (including the Transport Thematic Board). The Joint Regional Board's Terms of Reference and roles were agreed at their meeting on 6 March 2009. Current Assembly staff would be split between Yorkshire Forward and LGYH.</p> <p>Simon Foy explained that LGYH had written to each of the sub regional secretariats for members to be nominated to the Transport Board. It was noted that sub regional level was an important aspect for moving forward.</p>	

Cllr Chris Greaves raised his concerns over not having ITA Members and Officers on the new Board as they are leaders of transport and carry expertise. He also thanked Cllr Kirk for chairing the meetings.

Simon informed members that it was clear how the voting worked for members but he would be happy to take soundings on how officer advice would be provided to the Board. He explained that he would be seeing the Director Generals of South Yorkshire PTE and Metro and would be working hard to get the right skills around the table.

Anthony Rae expressed his thanks for SEE Partner representatives on the Board but expressed concerns over the relationship between the Independent Sustainable Development (ISD) Board and the Joint Regional Board and as to how climate change issues would be picked up.

Simon explained that the finalisation of the ISD Board had a different timescale to everything else so decisions on this were not taken at the Regional Board meeting on 6 March. He went on to say that all papers would be available on both Yorkshire Forward and LGYH websites 7 days ahead of meetings.

5. Strategic Prioritisation Framework and DaSTS

Richard Wood introduced this item and it was **noted** that DfT wanted a response by June 2009 that outlined transport challenges facing the region. Richard asked members to support an early start to developing the response.

Members asked if the Task Group could work on this. Simon informed members that Yorkshire Forward had contacted each sub region to progress this work by taking nominations for a new Task and Finish Group.

John Hoare expressed that he thought the priorities should include the national level, not just city and regional level. Mike Padgett explained that there was scope to do this but the main focus would be at regional level.

Members **agreed** to an early start to this work in the terms set out in the report.

It was **noted** that the new Board should increase the focus on the slippage of the RFA programme.

It was also **noted** that the DaSTS Task Group would look at climate change as part of the region's approach.

6. Lessons Learned from the RFA2 Process

Richard asked members to consider some of the lessons learned in carrying out a full review of RFA2 with a view to informing the work of the future Board.

Simon Foy highlighted the need to engage all partners from the early outset to get a strong working relationship and to make management of the regional programme more effective.

Members **agreed** that Officers from DfT should be on board to help and projects should aim to be kept on time and within budget.

A question was asked whether there were any blockages or capacity problems within Government Office that could be resolved. Margaret Jackson informed members that they were helping partners take forward major schemes but that Government Office inevitably had to concentrate efforts on the bigger schemes in order to prioritise time and resources.

Nick Pontone thought it would be helpful to have a stronger approach in future but felt that we should ask for feedback from scheme promoters.

It was **agreed** that scheme promoters would be written to seeking comments on the RFA process and how it might be improved.

Mike Padgett

7. Regional Response to DfT Consultation on LTP3 Guidance

Members **agreed** to endorse a regional response to DfT on the consultation on the Local Transport Plan 3 Guidance.

Stuart
Clewlow

Cllr Symon Fraser asked for clarity on the 20% uplift on LTP3 Guidance. Government Office informed all members this would be available shortly.

8. Any Other Business

The Chair thanked members for their hard work and commitment to the Board and hoped that he would see many of the current members continuing their involvement in the new Board.

Thanks to the Chair were also **noted** from members.

The Chair also highlighted the important role that the Regional Transport Forum had played. He hoped that a means of keeping wider engagement with transport partners and stakeholders would carry as part of the new arrangements and congratulated John Hoare who had done an excellent job in chairing the meetings.

DRAFT

REGIONAL TRANSPORT BOARD MEETING 20 MARCH 2009

Attendees

Nick Pontone	Business Sector (Deputy for Michael Oughtred)
Cllr Mark Kirk	Chair
Tom Glossop	Deputy Chair
Anthony Rae	Environment Sector
John Hoare	Environment Sector
Margaret Jackson	Government Office (Observer)
Peter Godfrey	Highways Agency (Observer)
Cllr Symon Fraser	Hull and Humber Ports City Region Partnership (Deputy for Cllr Dave Woods)
Cllr Derek Bastiman	Rural Local Authorities
Cllr Andrea Milner	South Yorkshire Local Authorities (Deputy for Mayor Winter)
Cllr Mick Jameson	South Yorkshire Passenger Transport Authority
Frances Adams	South Yorkshire PTE (Observer and Deputy for David Brown)
Cllr Anne Hawkesworth	West Yorkshire Local Authority Partnership
Cllr Chris Greaves	West Yorkshire Passenger Transport Authority
David Hoggarth	West Yorkshire PTE (Observer and Deputy for Kieran Preston)
Chris Martin	Yorkshire and Humber Assembly
Mike Padgett	Yorkshire and Humber Assembly
Richard Wood	Yorkshire and Humber Assembly
Stuart Clewlow	Yorkshire and Humber Assembly
Hannah Madajewski	Yorkshire and Humber Assembly
Simon Foy	Yorkshire Forward

Visitors

John Blackburn	Bradford MDC
Andy Gutherson	Doncaster MBC
Ian Burnett	East Riding of Yorkshire Council
Phil Jones	Government Office
Mike Ibbotson	Hull CC
Dick Crump	North East Lincolnshire Council
Jodie Booth	North Lincolnshire Council

Barry Fleetwood
Rebecca Gibson
Euan Mackay
Tim Ryder
Julie Hurley
Stuart Ashton
Jonathan Brown

North Lincolnshire Council
NYCC
Steer Davies Gleave
Steer Davies Gleave
SYPTE
UK Coal
Yorkshire Forward

Apologies

Michael Oughtred
Andrew Palmer
George Peach
Cllr Dave Woods
Cllr Martin Vickers
Cllr Andrew Carter
Richard Thompson
Cllr Clare Wood
John Marsden
John Bann
Cllr Ian Auckland
Lyn Costelloe
Mayor Martin Winter
David Brown
Cllr Allan Jones
Kieran Preston

Business Sector
Business Sector
Confederation of Passenger Transport
Hull and Humber Ports City Region Partnership
Humber Local Authorities
Leeds City Region Partnership
Network Rail (Observer)
North Yorkshire Local Authority Partnership
NYCC
Sheffield CC
Sheffield City Region Partnership
Social Sector
South Yorkshire Local Authority Partnership
South Yorkshire PTE (Observer)
Town and Parish Councils
West Yorkshire PTE (Observer)